

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING
High School Board Room
October 10, 2016
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*
- D. **Retirement Recognition-Superintendent Dr. Leah M. Christman**
- E. **Student Recognition-HS-Spotlight Student Newspaper**

II. APPROVAL OF MINUTES OF SEPTEMBER 26, 2016

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student Trip Requests*

The Administration recommends approval of the following student trip requests:

1. ***Southern Lehigh High School Future Business Leaders of America* students and advisors to attend the 2016 State Leadership Workshop, Harrisburg, PA, Sunday, November 6, 2016 and Monday, November 7, 2016. (V, A-1)**
2. ***Southern Speech and Debate Team* and advisor to attend the Villiger Tournament at St. Joseph's University, Philadelphia, PA, November 19-20, 2016. (V, A-2)**

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of October 10, 2016. (VI, A)

VII. SUPPORT SERVICES

- A. *2016-2017 Contracted Transportation Carriers*

The Administration recommends approval of contracted transportation agreements with Norman's Bus Service, In., 1239 Water Street, East Greenville, PA 18041 for the 2016-2017 school year with a 2% increase from the previous school year. The contracted carriers support Brandywine Lehigh Transportation with vans and small buses for non-public, charter schools and specialized transportation requests. (VII, A)

VIII. PERSONNEL

A. *Certificated Staff*1. *Unpaid Leave*

*The Administration recommends unpaid leave of the following certificated staff:

Matthew Greenawald, Mathematics Teacher, Southern Lehigh High School, December 2, 2016

Erin Everett, Mathematics Teacher, Southern Lehigh High School, October 18 through 25, 2016 and April 11, 2017

2. *Substitute Teacher*

*The Administration recommends approval of the following substitute teacher for the 2016-2017 school year:

Kelly Katzbeck K-3

3. *Childrearing Leave*

*The Administration recommends approval of first period of childrearing leave, of Julia Czerochowski, Learning Support Teacher, Joseph P. Liberati Intermediate School, effective October 30, 2016 through the remainder of the 2016-2017 school year.

B. *Noncertificated Staff*1. *Retirement*

The Administration recommends approval of the retirements of the following staff:

Bonnie Fleming, Custodian, Liberty Bell Elementary School, effective November 11, 2016. Ms. Fleming has been a district employee for 21 years.

Kenneth Ruch, Head Custodian, Southern Lehigh High School, effective December 31, 2016. Mr. Ruch has been a district employee for 34 years.

2. *Appointment*

*The Administration recommends approval of the following staff:

Daniel Lewis, Technology Facilitator, Southern Lehigh High School, effective October 11, 2016. Mr. Lewis will fill the position due to the retirement of *Margaret Chiarella*.

Amy Kimball, Instructional Assistant (4.5 hours per day), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26, effective October 3, 2016. Ms. Kimball will fill the position due to the resignation of *Charlene Schiebel*.

Abigail Fleming, Instructional Assistant (29 hours per week), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26, effective October 3, 2016. Ms. Fleming will fill the position due to the resignation of *Jessica Steirer*.

Andrea Ramsey, 1:1 Instructional Assistant (5.75 hours per day), Southern Lehigh Middle School, an hourly rate of \$18.26, effective October 11, 2016. Ms. Ramsey will fill the position due to the resignation of *Kathleen Knaack*.

3. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Kelli Guttman, Part-time Cafeteria Worker, Southern Lehigh High School, December 2, 5 and 9, 2016.

Patty Lynn-Helmick, Cafeteria Worker, Hopewell Elementary School, November 9 through 16, 2016.

4. *Increased Hours*

*The Administration recommends approval of increased hours of Carol Bodner, Instructional Assistant, Hopewell Elementary School, from 3 hours to 5.75 hours per day, due to student needs.

5. *Substitute Staff*

*The Administration recommends approval of the following substitute staff for the 2015-2016 school year:

Sandra Giannattasio, Substitute Instructional Assistant, an hourly rate of \$16.01

Stacie Herceg, Substitute Secretary, an hourly rate of \$15.64

6. *Intermittent FMLA Leave*

*The Administration recommends approval of Intermittent FMLA Leave of Lynn Kovecses, Secretary, Southern Lehigh High School, effective October 10, 2016.

C. *Athletics*1. *2016-2017 Coaches*

*The Administration recommends approval of the following coaches for the 2016-2017 school year:

Samantha Schultz HS Asst. Cheerleading (Fall) \$542.96**

Aliza Wagner HS Asst. Cheerleading (Fall) \$542.96**

***Shared stipend and position.*

2. *2016-2017 Volunteer*

*The Administration recommends approval of the following volunteer for the 2016-2017 school year:

Troy Repyneck Girls Basketball

IX. REPORTS

A. Committee ReportsLCCC

The minutes of the Lehigh Carbon Community College Board of Directors meeting of September 1, 2016 Board of Trustees meeting and President's Newsletter are attached.

B. Superintendent's Report.....Dr. Leah M. Christman

X. OLD BUSINESS

A. Second and Final Reading of Revised Policies

The Administration recommends a second and final reading of the following revised policies: (X, A)

#101 Programs: *Philosophy of Education*

#103 Programs: *Nondiscrimination in School and Classroom Practices*

#104 Programs: *Nondiscrimination in Employment and Contract Practices*

#609 Finances: *Investment of District Funds*

#707 Property: *Use of School Facilities*

XI. NEW BUSINESS

A. 2016 Delegate Assembly – PASA-PSBA School Leadership Conference

The Board to appoint Kathleen Parsons as voting delegate to the 2016 Delegate Assembly at the PASA-PSBA School Leadership Conference held on Saturday, October 15, 2016.

B. Employee Group Policies (July 1, 2016 – June 30, 2019)

The Administration recommends approval of the following revised Employee Group Policies, with effective dates and durations as listed in each: (XI, B)

Ancillary Employees and Athletic Workers

Cafeteria Employees

Custodial, Maintenance and Cleaning Staff

Head Custodians

Health Services Support Employees

Secretarial Employees

Special Education Support

Technology Employees

Independent School Employees

C. 2016-2017 Ancillary Rate Changes

The Administration recommends approval of the Ancillary Wage Rates, effective July 1, 2016. (XI, C)

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT